

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 15TH JULY 2020 AT 7.30 pm AT THE VILLAGE HALL

39/20 OPEN PUBLIC FORUM – 7.30pm – 7.45pm

The Parish Council welcomed a new resident to the village.

40/20 ATTENDANCE AND APOLOGIES

Present - Cllr C. Fee in the Chair, Cllr M Everton, Cllr D Bevan, Cllr D Finch, Cllr K Graham, Cllr T Richards, K. Oastler, Cllr T Daly and Roz Roberts, Clerk.

Cllr D Town

1 Member of the Public

Apologies:- Cllr Poll, Cllr Jenkins and Cllr Wight – Attending Buckinghamshire Full Committee Meeting.

41/20 DECLARATIONS OF INTEREST

There were none.

42/20 APPROVAL OF MINUTES

The Parish Council RESOLVED that the minutes of the meeting held on Wednesday 4th March 2020 should be accepted as a true record of the meeting and the minutes were duly signed by the Chairman. The Update Notes from April, May and June 2020 were also signed.

43/20 TO RECEIVE ANY UPDATES FROM COUNTY AND DISTRICT COUNCILLORS

Cllr Derek Town

- Brownlow Bridge weight limit scheduled to be looked at in September 2020. Weight limit to be removed as temporary restriction comes to an end in September/October 2020.
- The Buckinghamshire new Community Boards met remotely on 14th July. Cllr Town advised it would be worth attending especially as there could be funding available. Cllr Anne Wight Chairing. Focus to be on what is specific for our local area and on what and how we spend the funding that may become available.
- Planning - Proposed development at Cooks Wharf. Cllr Town advised that this development was a repeat of a previous application which had been refused. He was waiting on a report from Anglian Water to be submitted. He briefed the Council on the new procedure for calling a Planning Committee meeting.
- 3 Horse Shoes PH planning application – still ongoing.
- Heavy lorries coming through the village. Thought the increase was due to the new development at Pitstone. Clerk in contact with the Freight Strategy Manager, Graham Hillary.
- Cllr Town discussed the overflowing bin at the village hall. Clerk advised that Alan Lawson from the Village Hall Committee had contacted the council and they confirmed that it would be emptied. Cllr Town felt the Parish Council was not doing enough to stop 'fly tipping' in this area. Cllr Richards asked if fly tipping was increasing generally in the County. Cllr Town confirmed that it had and the fact that residents had to pay to dispose of certain items at the recycling depot did not help the issue.

44/20 CLERK'S REPORT - to note updates to ongoing matters

- **Community Speedwatch Training** – Stephen Lott (SL) had advised that he was unable to do any training before August. Training is currently restricted in numbers. 5 plus SL. Village halls are permitted to open for small parish meetings to which this will be classed.

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 15TH JULY 2020

AT 7.30 pm AT THE VILLAGE HALL

He will bring all his own gear, but as it stands due to the closeness that we will need to wear, disposable gloves, masks and hand sanitiser will be required by all attending. Personal PPE and Hi Vis jackets will be required.

Review the situation end July and if it is favourable, a date can be arranged.

- **MVAS Management** – Cllr Daly agreed to take over this from Chris Poll. Clerk and Cllr Daly to arrange a training session with Chris Poll.
- **Orchard Manor Zebra Crossing/lamp post** – Zebra Crossing and entrance area to Orchard Manor has now been cleared. Clerk has emailed Darryl Bonsor, Transport Co-ordinator for an update of timescale re. the zebra crossing installation.
- **Orchard enforcement** – Nothing to report. Clerk to chase this up.
- **Village Hall Lease** – Updated plan prepared by Besgeo has been forwarded to Wilkins, the Parish Council's solicitor. Clerk checking with Alan Lawson about who will be dealing with this from the Cheddington Village Hall Management Committee side.
- **Tennis club lease** – Clerk waiting on confirmation from the Tennis Club regarding the official registration at the Land Registry.
- **Light at Barkham Close** – Luke Mowbray, Independent Scheme Co-ordinator for Barkham Close has confirmed he has chased the repair (14.07). Will advise of date. Clerk also has asked if it would be possible for the PC to take the management of this light over.
- **AGAR 19/20** – AGAR form to be posted on notice board once approved by the Parish Council.
- **Notice Board, Orchard Manor** – Nothing to report.
- **Tree Works at Orchard Manor - Proposed Orchard Area** – Clerk received call from a resident advising of removal of trees in this area. Tom White, Persimmon Homes confirmed that the building company were installing the new temporary compound area in this area to replace the compound area on 'phase 1. The "Orchard Area" will be installed as per the design nearer the end of the development. Tree works were undertaken to facilitate the new site entrance in accordance with the recommendations of their approved arboricultural survey. These works were carried out by professional tree surgeons who would have looked out for birds nesting prior to carrying out any works. He was not aware of any additional tree works but if any these would only have been to remove any damaged or structurally unsafe limbs in the vicinity of the new compound to 'make safe' the area.
- **The Green** – Quarterly inspection carried out and equipment passed. Repairs as per report done in February completed. Risk assessment carried out as per government guidelines, weekly sanitisation by Brian, notices put on entrances and on equipment.
- **COVID** – Clerk following all guidelines as instructed by BALC.

45/20 CORRESPONDENCE, CONSULTATIONS AND CIRCULARS

02.07.20 & 09/07/20 - Keith Pollard, Chairman, Berkhamsted Raiders - Request to hire Recreation Ground football pitch/rental payments.

After a discussion it was agreed that the Clerk would contact Mr Pollard for more information before a decision was made.

Cllr Richards was concerned that Cheddington children would be excluded as the team was out of county. Also queried why they did not need toilet facilities? Confirm ages playing?

Cllr Fee and Cllr Daly felt that it could generate interest within the village for future football teams and the 'rental' money received could be used for other projects. Offer a year's trial. Going forward then reach out to other local clubs to see if they wished to utilise the pitch under the same type of agreement.

As and when decision made the PC to put a note in the Village Newsletter/on the FB page to inform residents what is going on and to generate interest.

09.07.20 - Katrina Kelly Community Board Co-Ordinator for the Wing and Ivinghoe board, Buckinghamshire Council - Community Board Update – PC Councillor representative to be decided for next meeting.

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 15TH JULY 2020 AT 7.30 pm AT THE VILLAGE HALL

13.07.20 - Cheddington Tennis Club - Tennis Club and use of pavilion toilets from August when League Matches resume. It was agreed that the Tennis Club could use one of the outside toilets. Clerk to ask Brian Small to clean up both toilets. Tennis Club to then undertake a risk management survey suitable for their usage and to follow Government Guidelines from Gov.UK - COVID - 19: Guidance for the safe use of multi-purpose community facilities 11.07.20.

15.07.20 - Dan Barber – Requesting permission to use the village hall car park for Level 1 Bikeability training for children. Agreed. Clerk to advise Mr Barber to liaise with the Village Hall Committee.

46/20 TO RECEIVE REPORTS FROM OUTSIDE ORGANISATIONS

There was nothing to report.

47/20 PAVILION

a) Update re. progress on tender

The tender for Cheddington Pavilion went out to 5 contractors on 9th July to be returned by August 10th, 2020 for the Councils assessment of the figures and choice of a Contractor. Once decision made all tenders to be forwarded to Joe Houston at Buckinghamshire Council for final approval before advising the chosen contractor and before works commence.

b) VAT Registration form submitted to HMRC by Clerk under instruction by DCK Accounting Solutions who advised they could not do this on the Council's behalf. Awaiting VAT number.

c) Approval for Hugo Hardy Architect to appoint, before work commences, the CDM co-ordinator (Health and Safety) and The Approved Inspector (Building regulations) - Agreed.

48/20 FINANCIAL MATTERS

a) Internal Audit 2019/20 - The report from the Internal Auditor, Roger King, for 2019/20 was read to the council. It was noted that the Internal Auditor had no recommendations to make to the council and the report was accepted by the Parish Council.

b) Annual Governance Statement 2019/20 – The annual governance statement was read out and agreed by the members of the Parish Council. It was then signed and dated by the Chairman and Clerk.

c) Accounting Statements 2019/20 - The Parish Council agreed that the figures shown in the accounting statements presented fairly the financial position of Cheddington Parish Council and properly presented receipts and payments. The Accounting Statements were approved by the Parish Council and signed and dated by the Chairman and Clerk.

d) Month 4 payments had been agreed and paid prior to the meeting in accordance with the financial report.

e) To agree donation of £500 for the Cheddington 'Portable Playscheme – townlands same request. Agreed.

f) To agree for Clerk to arrange a Zoom subscription in the sum of £11.99 p/m as and when required - Agreed.

49/20 PLANNING MATTERS

a) To consider applications received via AVDC:-

20/02032/APP – Highlands, The Baulk, Cheddington, LU7 0RR – Single storey side, rear and front extensions with loft conversion facilitated by a side dormer window – **No Objection**

20/02087/APP – 23 Church Hill, Cheddington, LU7 0SX – Single storey rear and side extension – **No Objection**

20/02037/APP – Pitstone Marina, Pitstone Road, Cheddington LU7 9AD – Erection of a covered workshop area – **No Objection**

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 15TH JULY 2020

AT 7.30 pm AT THE VILLAGE HALL

20/01291/APP – Land Adjacent to The Duke of Wellington Ph, Cheddington Road, Marsworth – Council has already confirmed should be taken to Committee. Cllr D Town advised on the 1st July 2020.

b) To receive determinations by AVDC

20/00946/APP – 3 Goose Acre, Cheddington LU7 0SR – The erection of a single storey side extension – **APPROVED (06.07.20)**

19/03291/APP – Mentmore Park Farm, Mentmore, Buckinghamshire LU7 0QN – Proposed grain store to store crops – **APPROVED (07.07.20)**

50/20 TOWNLANDS TRUST

To appoint Parish Representative to Townlands Trust for next four years.
Cllr Fee was voted in.

51/20 ANY OTHER BUSINESS

Cllr Richards advised the Council that a young woman had been approached in the village on Tuesday at 6.30pm. The incident had been reported to the police. She also informed the Council that outside the front of the school a 6 year old boy had been bumped by a car. Felt that the 20mph speed limit justified.

52/20 DATE OF NEXT MEETING

The date of the next Parish Council meeting to be confirmed.

There being no further business the Chairman closed the meeting at 8.55pm.

Signed: -----
Chairman

Date: -----

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 15TH JULY 2020 AT 7.30 pm AT THE VILLAGE HALL

FINANCIAL APPENDIX

MONTH 4

AS AT 29.06.2020

VCHR	DATE	PAYMENTS - CURRENT ACCOUNT	NET	VAT	TOTAL
DIRECT DEBIT PAYMENTS DEBITED					
38	12/06/2020	E.On 01.05.20-31.05.20	£ 670.57	£ 134.11	£ 804.68
39	29/06/2020	Clerk's Mobile 13.06 - 12.07	£ 13.15	£ 2.63	£ 15.78
			£ 683.72	£ 136.74	£ 820.46
ONLINE PAYMENTS MADE					
40	08/06/2020	SD Structures - Structural Engineer Pavilion	£ 1,780.00	£ 356.00	£ 2,136.00
41	29/06/2020	HMRC - 06.06-05.07	£ 59.45	£ -	£ 59.45
			£ 1,839.45	£ 356.00	£ 2,195.45
DD PAYMENTS TO BE MADE					
42	11/07/2020	Southern Electric - Recreation Ground	£ 209.37	£ 10.46	£ 219.83
43	02/07/2020	NEST Pension June 2020 - DD	£ 56.72	£ -	£ 56.72
		TOTAL DDs to be made/due	£ 266.09	£ 10.46	£ 276.55
ONLINE PAYMENTS TO BE MADE					
44	02/07/2020	Quantum Security re. Pavilion Alarm	£ 85.00	£ 17.00	£ 102.00
45	02/07/2020	Aylesbury Mains	£ 69.50	£ 13.90	£ 83.40
46	02/07/2020	Aylesbury Mains	£ 128.70	£ 25.74	£ 154.44
47	02/07/2020	Simon Barrow - June	£ 2,283.33	£ 456.67	£ 2,740.00
48	02/07/2020	E R Roberts - Expenses June 20	£ 89.83	£ 1.18	£ 91.01
49	02/07/2020	E R Roberts - Salary June 20	£ 775.72	£ -	£ 775.72
50	02/07/2020	B Small Handyman - June 20	£ 873.30	£ -	£ 873.30
		TOTAL Payments made/due	£ 4,305.38	£ 514.49	£ 4,819.87
CURRENT ACCOUNT - Community					
T3	04/06/2020	Transfer from Savings Account	£ 5,000.00		£ 5,000.00
T4	04/06/2020	Transfer from Savings Account	£ 5,000.00		£ 5,000.00
			£ 10,000.00	£ -	£ 10,000.00
SAVINGS ACCOUNT - BMM					
T3	04/06/2020	Transfer to Current Account	-£ 5,000.00	£ -	-£ 5,000.00
T4	04/06/2020	Transfer to Current Account	-£ 5,000.00	£ -	-£ 5,000.00
R10	21/06/2020	Gross Interest	£ 37.92	£ -	£ 37.92
			-£ 9,962.08	£ -	-£ 9,962.08
BALANCES					
		Current A/c			£ 3,979.08
		Savings A/c			£ 118,528.80
		TOTAL			£ 122,507.88
		Less DD to be paid			£ 276.55
		Less Unpresented Cheques			£ -
		Less Online Payments to be made			£ 4,819.87
		CURRENT BALANCE			£ 117,411.46