

CHEDDINGTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON WEDNESDAY 4TH DECEMBER 2019 AT 7.45 pm IN THE METHODIST CHURCH HALL

169/19 OPEN PUBLIC FORUM – 7.45pm – 8.00pm

The following topics were discussed:-

Mr Andy Thompson (Chairman) Cheddington Tennis Club, confirmed that the plans for the third tennis court were moving forward and that the builders had agreed to postpone the start date on site but only in the short term.

Cllr Richards confirmed that the dog bin, near the tennis courts, might be out of action for the duration of the building works. Clerk to advise of this on the Parish Council web site once the works begin.

Alan Hollett raised the possibility of solar panels being installed on the new pavilion roof and asked the Parish Council to have a re-think about this. Cllr Fee explained that she was concerned about children climbing on the roof and therefore could be a major health and safety issue.

Clerk confirmed that there had been no response from Mr Tilley at AVDC in respect of the orchard. Mr Hollett, as a resident, would now escalate this to a higher level with Parish Council support.

Clerk to check what road works were underway near the Mentmore Road roundabout as she had not been informed. One of the meeting attendees confirmed it was being carried out by Anglian Water.

170/19 ATTENDANCE AND APOLOGIES

Present - Cllr C. Fee in the Chair, Cllr M. Everton, Cllr D. Finch, Cllr D. Bevan, Cllr K. Oastler, Cllr T. Richards, Cllr K. Graham and Roz Roberts, Clerk.

Cllr Derek Town

Cllr Sandra Jenkins

1 Member of the Public

Apologies:-

Cllr Anne Wight

Cllr Tony Daly – work commitments

PCSO Natalie Hall, Wing Police – work commitments

171/19 DECLARATIONS OF INTEREST

There was nothing declared.

172/19 APPROVAL OF MINUTES

The Parish Council RESOLVED that the minutes of the meeting held on Wednesday 6th November 2019 should be accepted as a true record of the meeting and the minutes were duly signed by the Chairman.

173/19 TO RECEIVE ANY UPDATES FROM COUNTY AND DISTRICT COUNCILLORS

County Cllr Anne Wight was not in attendance but had subsequently circulated notes to the Clerk, the salient points being posted on the Parish Council web site:-

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- **Annual Christmas Present appeal**

The County Council had launched its annual Christmas present appeal to help Buckinghamshire's vulnerable children and young people. Donation gifts were required for children aged from babies to 19 years old, male or female.

- **London Luton Airport Expansion Consultation and information**

Luton Airport's Statutory consultation for the proposed expansion from 18 to 32 million passengers per year will continue to run until 16th December.

Residents might wish to review expansion proposals and reports on the Future Luton website below in order to fully understand the key issues under discussion during the consultation.

<https://futureluton.llal.org.uk>

<https://futureluton.llal.org.uk/wp-content/uploads/LLAL-consultation-dates.pdf>

- **Help test the new Website**

In April 2020, the five councils in Buckinghamshire will be replaced by a new unitary authority called Buckinghamshire Council. As part of this transition, there will be a new website. If you live in Buckinghamshire and you are willing to help, please sign up at <https://shadow.buckinghamshire.gov.uk/help-us-test-our-new-website/>

- **Freight Strategy Officer Update**

There was a progress update, via a letter, provided from the BCC Freight Strategy officer, Graham Hillary:

In his letter he thanked all the residents and businesses in the Ivinghoe Division for their patience and consideration during the Brownlow Bridge restriction period.

The restriction was introduced as a result of a Canals and Rivers Trust survey that raised concerns about the weight bearing capacity of the bridge. For safety reasons it was critical to restrict use of the bridge by large goods vehicles. In order to protect the structure from further deterioration and to support the local businesses that employ hundreds of residents, approval was given to repair the bridge and maintain its role as part of the highway infrastructure.

The role of the Brownlow Bridge moving forward will be as part of a wider area approach focused on delivering the adopted freight strategy. The strategy has clear objectives to:

- ensure HGV traffic stays off unsuitable roads, minimising the negative impact on residents and the environment;
- promote the use of preferred routes for HGVs; and
- Offer support for business to deliver the county's aspirations for growth.

The proposal is being finalised for internal Bucks County Council approval, after which it is expected to be subject to public consultation. It is important that the approach is presented in the right forum to help gather constructive comment to help shape the final proposal.

- **New contact points for new Buckinghamshire Council**

People in Buckinghamshire will be able to visit an expanded range of locations for face to face information and advice on services of the new Buckinghamshire Council from April next year.

When the new Buckinghamshire Council comes into being on 1 April 2020, Buckinghamshire residents will be able to access information, advice and support on a range of topics near where they live or work. The Council Access Points (CAPs) will be based at the heart of local community life in existing buildings throughout Buckinghamshire.

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Residents will be able to get face to face help on the spot from staff in locations they currently use to access council services. Staff will be on hand to guide people, signpost them to help, support them with online services and in some locations discuss more complex issues.

Five 'Access Plus' centres, located in the current council offices in the county's main towns, will offer extra services from Monday to Friday for residents who have more complex enquiries.

Other Council Access Points will operate from existing buildings, such as libraries, spread across the county stretching from Buckingham in the north to Burnham in the south. The locations of these will be confirmed and promoted as part of the launch preparations for Buckinghamshire Council which will go live in April 2020.

Once the Council Access Points are up and running, Buckinghamshire Council will start work on the next phase. The ambition is to evolve the access points to create wider one-stop community hubs based in multi-purpose buildings at the heart of community life.

District Cllr Sandra Jenkins

- Cllr Jenkins attended an Environment group meeting which discussed the slight increase in fly tipping in Aylesbury Vale. There were currently not enough figures to ascertain why this was happening. Cllr Jenkins advised that it was AVDC who cleared the areas affected by fly tipping not Buckinghamshire County Council. It was also left to farmers and the Woodland Trust.
- Aylesbury Garden Town. This was being currently discussed on how to improve Aylesbury by planting more trees etc.
- Housing and homelessness – Cllr Jenkins advised this was a growing issue which the Council was addressing. For example, what happens to children who come out of care and go into unregistered accommodation. Another issue for the new Unitary Council.

District Cllr Derek Town

Cllr Town advised that the introduction of the new Unitary Council was progressing. He had attended a meeting of the working groups involved. He confirmed that the Local Area Forums (LAF) would be replaced by Community Boards. The last LAF meeting would be in December.

There was a general discussion about the possibility of Mentmore and Cheddington joining together to undertake more of the management of their respective villages especially if more services were to become devolved e.g. repairing potholes/roads.

174/19 COMMUNITY SPEEDWATCH – Mr Stephen Lott

Mr Stephen Lott, Speedwatch co-ordinator and Thames Valley speedwatch trainer gave a talk about the Thames Valley Community Speedwatch programme. The Parish Council was very interested in progressing this. Clerk to place advert on the Facebook page for volunteers in the 1st instance. Mr Lott would forward more information to the Clerk.

Cllr Richards provided an update on the 20 is plenty for Bucks campaign. It was agreed that she contact the main political parties at this stage of the campaign to ascertain their views.

175/19 CLERK'S REPORT - to note updates to ongoing matters

- **Orchard Manor Zebra Crossing** - Clerk and Cllr Fee met on site on Friday 22nd November, with Joanna Thornton, Highways Development Management Team Leader BCC. Miss Thornton advised that the location of the zebra crossing had moved position from the reserved matters planning

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stage following the BCC Safety Auditor's comments and consultation with the police. The zebra location was assessed by the Highway Authority and both Neil Biggs of Thames Valley Police and Peter Chapman, our Transport for Bucks (TfB) auditor. It was agreed that the new location was an improved and preferred position, noting that the proposed crossing is now on the pedestrian desire line for those walking into the Village. Vehicle speeds at this point are also likely to be lower, making it safer for all users. The visibility of the crossing has been also been assessed appropriately and the Highway Authority is satisfied that adequate visibility can be achieved. A site notice, that states the intention to construct a crossing, will be erected prior to the works commencing as per the Road Traffic Regulation Act 1984. There will also a raised crossing area at the other end of the development near the roundabout.

Cllr Fee's concerns with respect to the lamp column that is currently situated within the controlled area of the proposed crossing; had been passed on to Darryl Bonsor (Transport Co-ordinator, Buckinghamshire County Council), who is leading on the delivery of this site.

Similarly, Mr Bosnor is consulting with Transport for Buckinghamshire with regards to the carriageway resurfacing so that it can be co-ordinated between all the various utility and council departments.

- **Village Hall Lease** – To be discussed at the Parish Council Committee meeting on the 11th December.
- **Bench at Church path for Mr Meacham** – On order.
- **Grounds Maintenance and Mowing Tender** - Gone out on the 28th November to Simon Barrow, Brayscape and Buckland Landscapes.
- **Cobbles to the front of 68 and 70 Goose Acre** – Clerk checking with a property surveyor if the Charges from 1973 still apply when the new title absolute was done in 1976 as not mentioned in this document.
- **Land at old allotments** – Clerk still looking for the relevant legal documents/Byelaws in respect of dogs using this area.
- **Garage floodlights at Barkham Close** – Reported and repaired last Friday.
- **Hot water at Pavilion** – Water heater repaired.
- **Financial Committee Meeting** - Arranged for 11th December at 7pm in the Methodist Church Hall.
- **Community Speedwatch** – Clerk arranged for Mr Stephen Lott to attend the meeting.
- **MVAS** – Clerk has received information regarding costing from SWARCO. £2952.55 (includes one battery, training for 1 hr required, travel and delivery), plus Maintenance £280 1st year, £360 yr 2 onwards.
All agreed to put on hold and continue with the Thames Valley Community Speedwatch Scheme.
- **The Orchard/TPO** – Clerk emailed Mr Tilley on the 7th and 26th November with no response to date.

175/19 CORRESPONDENCE, CONSULTATIONS AND CIRCULARS

There was nothing to report/respond to.

176/19 TO RECEIVE REPORTS FROM OUTSIDE ORGANISATIONS

There was nothing to report.

177/19 PAVILION

Planning application had been submitted by Hugo Hardy Architects (HHA). HHA had submitted his Stage 3 fee account in the sum of £1000, as agreed.

Joe Houston AVDC, confirmed that he required the completed S106 Authorisation form once planning approval had been given. Clerk confirmed that she had started to complete the form.

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Clerk still waiting on DCK accounting to respond to her queries in respect of the pavilion being VAT exempt and the best way going forward. She had an email response on the 15th November saying that Derek Kemp of DCK would contact her. Cllr Everton had also contacted HMRC. To be discussed further.

Clerk to confirm with HH dates for the PC to meet with the Ground source heating engineer during the 1st couple of weeks of January on site, preferably on a Tuesday or a Thursday during school hours.

Structural engineer's proposal. Agreed.

Clerk to contact solicitor/Persimmon for an update in progress regarding the Section 106 Deed of Variation.

178/19 FINANCIAL MATTERS

- a) Payments were agreed in accordance with the financial report
- b) Dates for play around the parishes – Clerk to confirm dates similar to the 2019 dates
- c) Cllr Fee signed off the Devolved Services agreement for Yr 20/21

179/19 PLANNING MATTERS

a) a) To consider applications received via AVDC:-

19/04158/APP – 33 Lammas Road, Cheddington – Single Storey Rear Extension – **NO OBJECTION**

19/04245/APP – Station House, Station Road, Cheddington – Demolition of conservatory and erection of 2 storey side extension – **NO OBJECTION**

19/04252/APP - Cheddington Pavillion, High Street Cheddington – **NO COMMENT**

b) To receive determinations by AVDC:-

19/03486/APP – 6 High Street, Cheddington – Two Storey Rear Extension – **APPROVED**

18/01705/APP – 97 High Street, Cheddington – Demolition of existing outbuildings and the construction of 3 No. dwellings – **APPROVED**

19/02593/APP - 1B Church Hill Cheddington - Rear balcony (retrospective) and first floor side extension over carport – **APPROVED**

c) Other Planning Matters

There was nothing to report

180/19 REPORT ON ANY URGENT MATTERS

- The Green decorations – Cllr Oastler confirmed that the current decorations were being taken down and being replaced. Clerk to remind Mrs Draper to take down after 2 weeks.
- Tommy – Clerk to ask Brian Small to place back in storage as soon as conveniently possible.
- Notices/signage – There was a discussion about the volume of notices being put up around the village without permission from the Parish Council. Clerk to ask the Panto group to take down the large sign at the green until after Christmas.
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181/19 DATE OF NEXT MEETING

The next Parish Council meeting will be on Wednesday 8th January 2020 in the Methodist Church hall at 7.45pm

There being no further business the Chair closed the meeting at 9.35 pm.

Signed: _____
Chair

Date: _____

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FINANCIAL APPENDIX

MONTH 9

AS AT 02/12/2019

VCHR	DATE	PAYMENTS - CURRENT ACCOUNT	NET	VAT	TOTAL
DIRECT DEBIT PAYMENTS DEBITED					
136	13/11/2019	E-On - 01.10-31.10	£ 671.63	£ 134.33	£ 805.96
137	15/11/2019	NEST Clerk's Pension October 19	£ 84.65	£ -	£ 84.65
138	27/11/2019	WAVE Water Pavilion 12.08-11.11	£ 7.43	£ -	£ 7.43
139	27/11/2019	Clerk's Mobile 13.11.-12.12	£ 12.81	£ 2.56	£ 15.37
140	02/11/2019	WAVE Water Allotments 15.08-14.11	£ 14.90	£ -	£ 14.90
			£ 791.42	£ 136.89	£ 928.31
DIRECT DEBITS TO BE MADE					
141	27/11/2019	NEST Clerk's Pension November 19	£ 75.79	£ -	£ 75.79
ONLINE PAYMENTS MADE					
142	07/11/2019	Simon Barrow Oct 19	£ 600.00	£ -	£ 600.00
143	07/11/2019	HM Public Law re. S106 D of V	£ 808.00	£ -	£ 808.00
144	09/11/2019	Brayscape Oct 19	£ 663.20	£ -	£ 663.20
145	12/11/2019	Wendover Trust Membership	£ 25.00	£ -	£ 25.00
146	12/11/2019	PAYE/NIC Oct 19	£ 46.36	£ -	£ 46.36
147	28/11/2019	Memorial Benches Ltd re Meacham	£ 458.29	£ 91.66	£ 549.95
157	28/11/2019	AVDC Planning Portal re. Pavilion Application	£ 137.83	£ 4.17	£ 142.00
			£ 2,738.68	£ 95.83	£ 2,834.51
CHEQUE PAYMENTS TO BE MADE					
148	05/12/2019	J Freeman Electrician re. Pavilion Repair	£ 25.00	£ -	£ 25.00
149	05/12/2019	N Strange re Memorial Pansies	£ 15.00	£ -	£ 15.00
			£ 40.00	£ -	£ 40.00
ONLINE PAYMENTS TO BE MADE					
150	18/11/2019	Simon Barrow Nov 19	£ 1,200.00	£ -	£ 1,200.00
151	21/11/2019	Clerk Stationery	£ 38.59	£ 7.72	£ 46.31
152	23/11/2019	Brayscape - Nov 19	£ 663.20	£ -	£ 663.20
153	26/11/2019	JDR Treecare - Stump Gooseacre/Allotment chipping	£ 350.00	£ 70.00	£ 420.00
154	30/11/2019	E R Roberts - Expenses November 19	£ 14.44	£ 0.48	£ 14.92
155	30/11/2019	E R Roberts - Salary November 19	£ 995.80	£ -	£ 995.80
156	30/11/2019	Brian Small - November 19	£ 494.98	£ 14.37	£ 509.35
158	02/12/2019	Hugo Hardy RIBA Stage 3 as agreed	£ 1,000.00	£ -	£ 1,000.00
			£ 4,757.01	£ 92.57	£ 4,849.58
		TOTAL Payments made/due	£ 8,327.11	£ 325.29	£ 8,652.40
CURRENT ACCOUNT - Community					
R21	07/11/2019	Allotment Subs - cash	£ 88.50	£ -	£ 88.50
R22	08/11/2019	Allotment Subs	£ 11.00	£ -	£ 11.00
R23	08/11/2019	Allotment Subs	£ 41.00	£ -	£ 41.00
R24	08/11/2019	Star Platforms refund of security deposit	£ 500.00	£ -	£ 500.00
T12	09/11/2019	From Savings Account	£ 5,000.00	£ -	£ 5,000.00
R25	13/11/2019	Gemma Fraser - Nov 19 Pavilion	£ 20.00	£ -	£ 20.00
R26	29/11/2019	Bucks CC - VAHT Contribution	£ 90.11	£ -	£ 90.11
			£ 5,750.61	£ -	£ 5,750.61
SAVINGS ACCOUNT - BMM					
T12	09/11/2019	To Current Account	£ 5,000.00	£ -	£ 5,000.00
			£ 5,000.00	£ -	£ 5,000.00
BALANCES					
	02/12/2019	Current A/c			£ 3,839.71
	02/12/2019	Savings A/c			£ 107,860.21
		TOTAL			£ 111,699.92
		Less DD to be paid			£ 75.79
		Less Unpresented Cheques			£ 40.00
		Less Online Payments to be made			£ 4,849.58
		CURRENT BALANCE			£ 106,734.55